**Board of Directors Meeting Agenda**

**Date**:

**Time**:

**Location**: or online via Zoom/Teams

|  Time | Agenda Item  | Action |
| --- | --- | --- |
| *5:00-5:05* | Call to order and rollcall | Ensure quorum and note attendance |
| *5:05-5:10* | Review the agenda and amend as necessary  | Motion to approve the agenda |
| *5:10-5:15* | Review the minutes from the previous meeting | Motion to approve the minutes |
| 5:15-5:25 | Assigning board committees | Motion to appoint the proposed members to the Governance Committee and the Finance Committee |
| 5:25-5:40 | April financial statements | Motion to receive the financial report |
| 5:40-6:00 | Executive director’s report | Motion to receive the executive director’s report: Motion to approve the new partnership |
| 6:00-6:10 | Fundraising committee report | Motion to allocate up to $10,000 for a fundraising consultant |
|  | (Agenda Item) |  |
|  | (Agenda Item) |  |
|  | (Agenda Item) |  |
|  | (Agenda Item) |  |
|  | (Agenda Item) |  |
| 7:00 | Adjournment | Motion to adjourn the meeting |

Submitted by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Recording Secretary) (Meeting Chair)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_